

Roll No .....

**BE-103**

**B.E. I & II Semester**

Examination, December 2016

**Communication Skills**

*Time : Three Hours*

*Maximum Marks : 70*

- Note:* i) Attempt any five questions.  
ii) All questions carry equal marks.

1. What is communication? Describe the elements of communication.
2. Describe in short the types of communication.
3. What are the barriers in communication? Write in short.
4. Write an application regarding the intention in fee submission in college.
5. What do you mean by report? Write the types of reports.
6. What aspects should be taken under consideration while making a ppt i.e. Power Point Presentation?

7. Design a cultural activity in your college. Write its pros and cons?
8. On which things should one focus while having telephonic conversation during a telephonic interview for a job.

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