



RAJIV GANDHI PROUDYOGIKI VISHWAVIDYALAYA, BHOPAL

Application For Issue of Degree Certificate

To,
The Registrar,
Rajiv Gandhi Proudyogiki Vishwavidyalaya
Bhopal.

<u>To Be filled by the office</u>	
Degree No
Despatch No
Date
Dealing Asstt.	

Sir

I have been a student of this Vishwavidyalaya studing as regular/Ex student in the
..... (College) and passed the examination in the
Month and Year..... in Division. I request you to kindly issue me Degree
Cetificate.

The necessary fee Rs. Has been deposited in Bank
Draft/Challan No. Of Bank Dated.....

1. Full Name is English(In Capital Letters)
2. Full Name in Hindi
3. Father's Name
4. Examination last appeared/passed Year Division
5. Marks obtained in last semester Out of
6. Grand total (Including weightage) Out of
7. Branch Yours Faithfully,
8. Name of Institution

Date :

Place : Phone/Mobile No Signature of Student

CERTIFICATE TO BE RECORDED BY THE PRINCIPAL/HEAD OF THE INSTITUTION

Certified that the eligibility for award of degree certificate has been checked with the original of the
concerned certificates, marks sheets, office record of the institution and found correct. The candidate
may be issued the desired certificate.

Singnature and seal of the Principal/Head of the Institution

Important instructions :

1. For Main Degree please enclose copies of all the semester Mark sheet attested by the
concerned Principal/Head of the Institution. Postal Address must be filled twice in given box.
2. To obtain Main Degree in person Applicant must have original mark sheets with him/her.
3. Applicant Can authorize someone to obtain main degree by giving him authrization letter & original
Mark sheets. Authorized person must have his identification proof also.
4. Demand Draft is payable in favour of Registrar, Rajiv Gandhi Proudyogiki Vishwavidyalaya, Bhopal.
5. Fees: Rs. 250/- for Degree.

Name.....	Name.....	Received Degree No.....
Address	Address	
.....	Signature of Candidate
pin code	pin code	Date

The Registrar,
Rajiv Gandhi Prodyogiki Vishwavidyalaya
Bhopal (M.P.)
(Through Principal/ Head of the Institution)

**Subject: TO OBTAIN THE DEGREE IN PERSON IN THE
CONVOCATION.**

Sir,

Please find the bank demand draft No.....of Rs.....

Dated.....as prescribed by your office towards payment of fee of
Rs. 250/- (₹ Two Hundred Fifty only) drawn on, Registrar RGPV Bhopal.

I declare that I*shall/shall not obtain the degree in person in the convocation.

Signature

* Please exercise carefully your option so that the university may
arrange for your attendance.